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30 January 1970

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 5
26 - 30 January 1970

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1. [REDACTED] IAS, one of our two students at the Industrial College of the Armed Forces, notified AIR on 28 January that he will participate in the England/France overseas TDY; 11 - 22 May 1970. No word as yet on [REDACTED]

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[REDACTED] (OC) final itinerary.

2. For the Department of Defense Computer Institute's next Senior Executive Course (16 - 20 February), DODCI has allotted three spaces to the Agency. [REDACTED] FI/D, who had to withdraw from the 26 January course because of illness, will use one of the spaces; another CS officer will use the second, and the third space has not been allocated. DDS has no candidates at this time; ditto for DDS&T; DDI/CRS may have a nominee. A space in the February running had been reserved for [REDACTED] O/PPB, but once more he will not be able to attend.

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3. Six Agency employees will attend FSI's area seminars on 2 February: Eastern Europe and USSR - five (three NPIC, one OBGI, and one CRS), Latin America - one [REDACTED] These employees were briefed in AIR on 28 January.

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4. [REDACTED] attending the Senior Seminar in Foreign Policy, will be traveling to [REDACTED] on 2 February via commercial air. The request for CS approval has been forwarded to [REDACTED] Neither plans to take his wife on the trip. (Memories of last year's Sr. Seminar trip to these islands, when Phil [REDACTED] wife, and all the Sr. Seminar wives, were hijacked to Cuba!)

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5. [REDACTED] Comptroller, DDS&T, will be the Agency's representative in the next Brookings Institution's Conference for Federal Executives on Business Operations, which begins Sunday in Los Angeles, California. He was briefed in AIR on 29 January. ✓

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6. [REDACTED] OCI, one of our two students in the Fellowship in Congressional Operations [REDACTED] OSP, is the other) is assigned to the office of Representative William Steiger, R-Wisconsin. She will be traveling to Milwaukee on 5 February in connection with this assignment and will stay for ten days. ✓

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7. For the first time in several years, we will have a student [REDACTED] DCS) in FSI's one-week course; Science, Technology, and Foreign Affairs. Tuition is \$287; DCS will fund.

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8. [REDACTED] (EUR), Senior Seminar in Foreign Policy,

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9. Registration for the Spring 1970 semester of the Off-Campus Program is complete. We will run eight courses with a total enrollment of 80, which just meets American University's requirement of an average of ten to a class, although only three courses actually had ten or more enrolled. The two mathematics courses will be held in [REDACTED] and all other courses will hold their first sessions in the Ames Building. After that, those classes wishing to move back to the Headquarters Building will be encouraged to do so, and thus relieve Logistics and Security of the added burdens imposed by holding classes at Ames. American University will not be made aware of this move. (A full report of our experiences in setting up this semester's Off-Campus program, a report of a conversation with Dean Striner and Dean Stutts at AU on 28 January, and a recommendation for future participation in Off-Campus programs will be prepared in the near future.) ✓

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25X1A9A 10. [REDACTED] Coordinator for the Vietnam Orientation
25X1A9A Course, met with [REDACTED] on 26 January to discuss
the subject matter in his course. The purpose of the discussion
was to explore the possibility of the Library giving reference
service to the students in this course. In addition to the
material on the open stacks and in the vertical files, Joe is
interested in having classified finished intelligence production
made available to his students. To aid the students in this
25X1A9A research, [REDACTED] has consented to make available to
the Library the Intelligence School vault. The Intelligence
School files all finished intelligence produced by the Intelligence
Community.

25X1A9A 11. The Library has had requests from students for the
NIS General Survey (formerly Chapter I - Brief). We lack
room to store one hundred Surveys (roughly three safe drawers).
[REDACTED] plans to use the Intelligence School vault to provide
this reference service.

Each week has seen an increase in Library users
and reference service provided.

25X1A9A 12. [REDACTED] spent several hours at
NPIC on 28 January demonstrating use of CCTV and video-record-
ing systems to two groups of instructors and other interested
personnel. They are giving serious consideration to utilizing
these mediums as teaching tools for training NPIC personnel to
operate newly acquired computer equipment. The advisability
of procuring equipment which would be compatible to overall
25X1A9A Agency equipment was stressed. [REDACTED] agreed to furnish
specifications and price information as a preliminary step. ✓

25X1A9A 13. Another video-recording and play-back program was
made for [REDACTED] on 28 January.

25X1X 14. The proposed filmed interview of [REDACTED] for SB Division
has been canceled due to her reluctance to participate at this
time. It may be re-scheduled in the future. At SB's request,
arrangements are being made to film another subject during the
week of 24 February (probably 26 - 27 Feb). ✓

25X1A9A 15. Based on a memo from [REDACTED] tentative plans
are being made to video-tape a live lecture by [REDACTED] to
the SVNOC on 19 March. It is tentative because [REDACTED]
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has expressed some doubt as to the need for it.

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16. The request from [REDACTED] (SB) for support in [REDACTED] has been cancelled. He called to advise us that TSD has consented to support the exercise again.

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17. [REDACTED] of the TSD [REDACTED] and this year's chairman of their Expo 70 exhibit (20 April to 8 May in Rooms 1 A 07 and 1 A 13) came to the Audio Aids Section to discuss ideas, equipment and other support that we have always given this project. We will give him all the support he requires.

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18. On 23 January, the Audio Aids Section demonstrated a random-access 2x2" slide projector to approximately 11 instructors in the AVSB Screening Room. This unit, the Eastman Kodak Carousel RA-950, is the same model AAS has demonstrated several times before during recent years. [REDACTED] has been evaluating the unit for possible use in a film-retrieval program he has been developing.

The response was enthusiastic but no one had a use for the system today. This lack of present need is probably because each instructor has arranged his slides in the sequence he uses them and does not have to go back or jump forward to conduct his presentation. In fact, at the present time, it would appear that the only possible uses in OTR for a random access projector would be in a film-retrieval program requiring access to many hundreds of slides, in the Field Finance program, or in the Records program.

Also demonstrated was the latest version of the Kodak Carousel 2x2" transparency projector featuring manual override of the automatic focusing mechanism.

19. We will submit a list of equipment required to furnish half of the present language laboratory (1D-1603) as a classroom.

20. The Operations School liked the PDP Course outline cover produced by the Art Shop.

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21. This week ISS/AIR received 14 boxes of ATR listings from OCS. The majority of the listings by office and service designation were distributed with AIR keeping one each for record.

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Chief
Instructional Support Staff

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